

Town of Lyme
Board of Selectmen
Minutes for May 22, 2012

At 8:00 AM Simon opened the meeting. The following were present for part or all of the meeting: Simon Carr (chair), Richard Vidal (member), C. Jay Smith (member), Dina Cutting (Administrative Assistant), Shaun O'Keefe (Police Chief), Fred Stearns (Road Agent), Bill Risgnol (Holden), Gary Ulman and Zeb Jenks (Northwood), Ryan Morse (L&M)

1. At 8:00 am the Board met with Ryan Morse of L&M to discuss their Bid for the River Road project and went over the following items:
 - a. Experience level with this type of work/similar jobs worked on in the past.
 - b. Discussed where the aggregate would come from and the requirement for NRCS approval.
 - c. Discussed budget and change orders.
 - d. Discussed plantings and where they would come from and who would plant/water.
 - e. Time line for beginning and completion.
 - f. Who will supervise? Experience level?
 - g. One year warranty required.
2. Discussed when the road with Fred. Discussed Fairpoint's moving the poles and increasing the height from 30' to 40'-45'. They will work directly with the contactor once the bid is awarded.
3. At 9:06 Board met with Gary Ulman and Zeb Jenks of Northwood to discuss their Bid for the River Road project and went over the following items:
 - a. Discussed some items that seemed extremely low compared to engineer's estimate and other bidders.
 - b. Discussed plantings and irrigation.
 - c. Experience level with this type of work.
 - d. Discussed where the aggregate would come from and the requirement for NRCS approval.
 - e. Discussed time line/methods of construction.
 - f. Discussed budget and change orders.
 - g. Who will supervise? Experience level?
 - h. One year warranty required.
4. Board discussed bids and differences. Will make one more review of references.
5. Bill will write the contract including some of the items which were in the Bid Letter. Need proof of insurability. Send to Town Counsel for review.
6. Simon proposed and Jay seconded that we draft a letter of intent contingent on getting the last signature on the easement and send to Town Counsel for review and sign Thursday if everything checks out.
7. Meeting adjourned at 11:37 am.

/s/C. Jay Smith
Recorder